**Committee Name: College Council**

**Date: February 4, 2021**

**Time: 2:00 pm – 4:00 pm**

**Location: Zoom**

**Present: President Hancock, Ben Beshwate, Frank Timpone, Mike Campbell, Deanna Campbell, Melissa Bowen, Heather Ostash, Jan Moline, Michael Bonner, Ali Mohamed, Lisa Couch, Peter Fulks, Lisa Stephens, Joe Slovacek, Corey Marvin, Mike Barrett, Paul Kuttig, Cody Pauxtis, Kevin King  
  
Absent: John McHenry  
  
Guest: Pam Campbell**

## Call to Order – 2:04pm

## Reading of the Purpose of the Meeting The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

Minutes approved with no changes.   
1. Ali Mohamed, Ben Beshwate, and Mike Barrett will request participation on the Strategic Plan Task Force. Completion Date: February 4, 2021. On agenda.   
  
2. College Council members were requested to bring their calendars to the next meeting to reschedule the April 8, 2021, meeting. Completion Date: February 4, 2021. On agenda.

## Approval of Agenda Agenda approved.

## Reporting Committees

## A review of the Reporting Committees PowerPoint slides was presented.

* 1. Facilities – Lisa Couch for Cody Pauxtis
  2. Safety & Security – Lisa Couch for Kevin King
  3. Technology Resource Team (TRT) – Mike Campbell
  4. Student Success Support Programs (SSSP) –Heather Ostash
  5. Incarcerated Students Education Program – Peter Fulks

## Discussion Items

* 1. Access Program Review – Pam Campbell (attachment)  
     The Access Program Review was provided by Pam Campbell.
  2. Human Services Program Review – Melissa Bowen (attachment)   
     The Human Services Program Review was provided by Melissa Bowen.
  3. Strategic Plan Task Force – President Hancock  
     Participants for the task force are currently being requested. Ben Beshwate, Mike Barrett, John McHenry, and Ali Mohamed will provide an update on names at the next meeting.

Action Item: A call out for representatives to participate on the Strategic Plan Task Force will be completed by Ben Beshwate, Mike Barrett, John McHenry, and Ali Mohamed. Completion Date: February 18, 2021.

* 1. Reschedule College Council Meeting on April 8, 2021 – President Hancock  
     A request was made to change the April 8 meeting to April 5, 2021, due to a conflict with the Board of Trustees meeting. The change in meeting date was approved by the group. Jennifer Curtis will update the calendar invitation.
  2. E-Sports – Mike Barrett  
     <https://edsource.org/2021/california-schools-press-play-on-esports-leagues-during-pandemic/647839?utm_source=newsletter&utm_medium=email>  
       
     E-Sports popularity during COVID-19 has grown rapidly at colleges. Student Services has looked closely during the last year at what that would look like for Cerro Coso. It was noted that John McHenry has added E-Sports to his Annual Unit Plan. Groundwork has been laid and will continue to be investigated. There is currently a student club, Game On, that could introduce gaming competitions to reinvigorate the students and would be a great place to start. More information will be shared at a later date.
  3. Academic Senate Resolution Update – President Hancock (attachment)  
     Since the review of the Academic Senate Resolution during the last College Council meeting, there has been some additional questions that have arisen. To make a more informed decision, additional data was requested; examples included the following:  
     - number of students adding classes following term start  
     - how many students enroll over weekend at term start  
     - how many open classes at term start

It was agreed that a step-by-step process to add late students would need to be identified. It was noted that Cerro Coso runs late adds very different than the other two colleges so this will make a difference and will need to be addressed. President Hancock will request further information form District Office IT on the Banner 9 implementation and share with College Council. It was recommended that a representative from Admissions & Records attend College Council and provide an overview of the late add process. If we migrate to Baseline Banner 9, this will be a moot point.   
Action Item: President Hancock and the Vice President’s will gather additional information on Banner 9 Baseline Software and its implementation and will share at a future College Council meeting. Completion Date: Future Agenda Item.

* 1. Climate Survey – President Hancock   
     President Hancock will lead the Climate Survey Task Force, with a recommendation of the 3-3-3 model. It was requested that the area representatives send a call out for volunteers to participate on the task force and report out at the next College Council meeting.   
     Action Item: A call out for representatives to participate on the Climate Survey Task Force will be completed by Ben Beshwate, Mike Barrett, John McHenry. Completion Date: February 18, 2021.
  2. 4-10 Summer Schedule – President Hancock  
     The 4-10 Summer Schedule participation was discussed. A history of how the dates of the 4-10 schedule have been decided in the past was shared. It was the consensus of the group that President Hancock will send a letter to the Interim Vice Chancellor of Human Resources with the proposed dates for the 4-10 summer schedule at Cerro Coso Community College.   
     Action Item: President Hancock will send a letter to the Interim Vice Chancellor of Human Resources with the proposed dates for the 4-10 summer schedule at Cerro Coso Community College. Completion Date: Immediately.

## Associate Committees A review of the Associate Committee PowerPoint slides were presented.

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*
  2. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*
  3. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

## Constituency Reports

* 1. Academic Senate – Ben Beshwate   
     During the last Academic Senate meeting the group discussed how committees are run and the work of the committees so that the process if more equitable.
  2. Classified Senate – Paul Kuttig   
     During the last Classified Senate meeting the group discussed the Climate Survey Task Force and the work the task force would be doing. New Officers will be nominated soon as the current terms end in June. There is a need to replace representatives on a few committees so a call out was made. The Ready-Ed app was discussed.
  3. Student Government – Ali Mohamed   
     Student elections will be starting on Monday of next week. A new club was just approved, The Garden Club. They will be partnering with PTK on a project this semester. Student Government is currently working with a company that will help them build a Student Government app.
  4. Consultation Council – President Sean Hancock/Ben Beshwate  
     There is a new chapter being added to Board Policy, Chapter 8. The 50% law information will be shared soon. Contact tracing phone app, Ready-Ed was discussed.
  5. Community College Association (CCA) – Joe Slovacek   
     The Ready-Ed app was discussed. The District is exploring options for early retirement. MOU for working conditions will be voted on soon.
  6. California School Employee Association (CSEA) – Mike Barrett  
     Mediation process is still ongoing. The possibility of the early retirement incentives, Ready-Ed app, and a new collective bargaining agreement was discussed.

## President’s Report 9.1 Child Development Center Position The Child Development Center position was put on hold during the beginning of COVID-19. There has been an increase in demand at the Child Development Center so the position will be moving forward. This is a current vacant position and not a new position.

## Miscellaneous Items N/A

## Review of Action Items 1. A call out for representatives to participate on the Strategic Plan Task Force will be completed by Ben Beshwate, Mike Barrett, John McHenry, and Ali Mohamed. Completion Date: February 18, 2021.

2. President Hancock and the Vice President’s will gather additional information on Banner 9 Baseline Software and its implementation and will share at a future College Council meeting. Completion Date: Future Agenda Item.

3. A call out for representatives to participate on the Climate Survey Task Force will be completed by Ben Beshwate, Mike Barrett, John McHenry. Completion Date: February 18, 2021.

4. President Hancock will send a letter to the Interim Vice Chancellor of Human Resources with the proposed dates for the 4-10 summer schedule at Cerro Coso Community College. Completion Date: Immediately.

## Future Agenda Items

12.1 Call to Action Presentation – Heather Ostash & Julie Cornett  
12.2 Division Plan Presentations – February 2021  
12.3 Program Review Presentations – March - April 2021  
12.4 Climate Survey Update – Ongoing

12.5 E-Sports Update – Future Date

12.6 Banner 9 Baseline Software & Late Add Process – Future Item

## Future Meeting Dates ~~September 3, 2020~~ ~~February 4, 2021~~ ~~September 17, 2020~~ February 18, 2021 ~~October 1, 2020~~ March 4, 2021 ~~October 15, 2020~~ March 18, 2021 ~~October 29, 2020~~ April 8, 2021 ~~November 5, 2020~~ April 22, 2021 ~~December 3, 2020~~ May 6, 2021 (If needed) ~~January 21, 2021~~

## Adjournment – 4:02pm

Meeting Chair: President Sean Hancock / Ben Beshwate

Recorder: Jennifer Curtis